

**TENDER DOCUMENTS**  
**FOR ANNUAL RATE CONTRACT FOR PROCUREMENT OF DIFFERENT**  
**LABORATORY CONSUMABLES**

Sealed quotations/ bids/ proposals are invited from the manufactures/ companies/ authorised dealers for Annual Rate Contract for the financial year 2013-2014 for procurement of different laboratory consumables like **Chemicals, Glassware, Plasticware, Filter papers, Primers, Regents and other research laboratory consumables** for National Research Centre on Yak (ICAR), Dirang, West Kameng District, Arunachal Pradesh, India under the terms & conditions mentioned below.

This tender document is available in our official website [www.nrcy.org.in](http://www.nrcy.org.in) which may be downloaded and submitted along-with the ARC proposal/ tender/ bid duly signed by the bidder/ firm.

**Terms & Conditions:**

01. **Cost of Tender Document/ Paper : Rs.1,000.00** (Rupees one thousand only, Non-refundable) to be deposited along-with each proposal/ tender/ bid in the shape of Demand Draft/ Banker's cheque payable in favour of **ICAR Unit, NRC on Yak** payable at **SBI, Dirang (6010)**.
02. **Bid Security/ Earnest Money Deposit (EMD) :** Tenderers/ bidders [except those who are registered with the Central Purchase Organization & National Small Industries Corporation (exemption certificate/ proof should be mandatorily enclosed)] shall have to deposit EMD of **Rs.5000/=** (Rupees five thousand only, refundable) should be deposited along-with each proposal/ tender/ bid in the shape of Demand Draft/ Banker's cheque payable in favour of **ICAR Unit, NRC on Yak** payable at **SBI, Dirang (6010)**.
03. **Demand Draft/ Bankers cheque as Cost of tender paper and EMD should be prepared separately and send/ submitted along-with the each proposal/ tender/ bid.**
04. The ARC proposal/ tender/ bid alongwith the Price List/ Catalogue should be comprehensive and clearly reflecting the discount offered for the financial year 2013-2014.
05. The rates mentioned in the Price List/ bid should be in Indian Rupees only and rate should be inclusive of all Taxes, if not it should be mentioned clearly in the proposal.
06. The proposal of Annual Rate Contract should be valid for the whole financial year 2013-2014.
07. The rates quoted should be for delivery at NRC on Yak (ICAR), Dirang, West Kameng District, Arunachal Pradesh.
08. The name & address of the authorized dealer/ distributor (if any) who is near by our Institute should be mentioned in the proposal for speedy purchase.
09. The ARC proposal/ tender/ bid along-with Price List applicable for 2013-2014 and other relevant documents like dealership certificate, sale tax clearance certificate etc. should be printed/ prepared on A-4 size plain paper addressed to the Director, National Research Centre on Yak (ICAR), Dirang-790101, West Kameng District, Arunachal Pradesh, India and kept in a large size sealed envelope.
10. Sealed envelope duly super scripted "**Proposal/ tender for ARC for Laboratory Consumables**" containing ARC proposal/ tender/ bid may be send to the Director, National Research Centre on Yak, Dirang-790101, West Kameng District, Arunachal Pradesh, India by post or drop in the Tender Box at NRC on Yak, Dirang.
11. The ARC proposal/ tender/ bid must reach this office **latest by 04:00 PM of 23<sup>rd</sup> May, 2013** and the same would be **open on 25<sup>th</sup> May, 2013 at 10:30 AM** at NRC on Yak, Dirang, Arunachal Pradesh in presence of the Supplier/ Agents/ their representative. Interested bidders may attend the opening time.
12. EMD amount of the successful bidders/ firms shall be converted into Performance Security Deposit after finalization of the Annual Rate Contract. The Performance Security amount will be refunded to the firm/ party only after successfully completion of the contract period and obligations.
13. Payment shall be made only on the completion of the supply in good condition as per verified weight/ measurement mentioned in the supply order. No advance payment will be made in any circumstances.
14. The Director, National Research Centre on Yak (ICAR), Dirang reserves the exclusive right to accept or to reject any or all the tenders without assigning any reasons thereof. In case of any dispute, the decision of the Director would be the final.
15. For any query/ clarification regarding this tender notice, the undersigned may be approached at: Contact No.: (+91-3780) 200218, E-mail: [aaonrcy@gmail.com](mailto:aaonrcy@gmail.com) or [yakdirector@gmail.com](mailto:yakdirector@gmail.com)

  
Administrative Officer I/c.